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**CALIFORNIA ACADEMY OF  
NUTRITION & DIETETICS FOUNDATION**

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**CA ACADEMY OF NUTRITION AND DIETETICS FOUNDATION  
SCHOLARSHIP APPLICATION PROCEDURE  
Phyllis S. Howe Award  
Bay Area District (2016-2017)**

The California Academy of Nutrition and Dietetics Foundation (CANDF) Phyllis S. Howe Award offers a total of six scholarships for Registered Dietitians, undergraduate and graduate dietetic students, and Dietetic Technicians, Registered. Scholarships and criteria are listed on the following pages.

All CANDF scholarships require membership in the Academy of Nutrition and Dietetics. For the year 2016-2017, the Phyllis S. Howe Awards require membership in the California Academy of Nutrition and Dietetics and the Bay Area District, as well.

**APPLICATION INSTRUCTIONS FOR ACADEMIC SCHOLARSHIPS**

The completed application and supporting materials are to be submitted to the CAND Central Office **by May 1, 2017**, via email to Pat Smith ([scholarships@dietitian.org](mailto:scholarships@dietitian.org)) with HOWE AWARD in the subject line. All documents must be in ONE (1) **pdf** file. The **pdf** file should be submitted in the following order:

- 1) Application Form
- 2) Letter of Application and a Resume from the applicant. The Letter of Application should include a discussion of career goals.
- 3) Financial Information page (part of the application) – if applicable.
- 4) For Registered Dietitians, please submit two completed Recommendation Forms (part of the application) accompanied with two Letters of Recommendations. Include recommendations from a faculty member, Registered Dietitian and/or employer. Dietetic Technician, Registered (DTR), Didactic Program in Dietetics (DPD) and Coordinated Program (CP) applicants should include an additional Letter of Recommendation from their Program Director.
  - References should address the applicant's academic performance and potential for successful practice in dietetics, advanced degree or advanced credential.
  - For a confidential letter, please ask the recommender to email the Letter of Recommendation and Recommendation Form directly to [scholarships@dietitian.org](mailto:scholarships@dietitian.org) with the applicant's last name in the subject line, followed by HOWE AWARD.
- 5) Official Transcripts from all schools attended. Transcripts should include grades from the recent Fall term that has just been completed. Transcript must be included as part of your **pdf** file.
- 6) Proof of admission to graduate school (only for Back to School for Master's Degree scholarship applicants).

# CAND Foundation HOWE Scholarships & Criteria

**Membership in the Academy of Nutrition and Dietetics, and Active, Retired, or Student membership in the CA Academy of Nutrition and Dietetics, San Jose Peninsula District is required for all Scholarships**

**US Citizenship is required for all Scholarships**

<p><b><u>Back to School for Master’s Degree (Two \$2000 scholarships)</u></b></p> <ol style="list-style-type: none"> <li>1. California resident.</li> <li>2. Bachelor’s degree.</li> <li>3. Registered Dietitian (RD).</li> <li>4. Enrolled in or admitted to a graduate school.</li> <li>5. Three to five years of professional experience.</li> <li>6. Intends to practice in the field of dietetics and shows promise of making a substantial contribution to the profession.</li> </ol>	<p><b><u>Undergraduate Scholarship for Junior Year for use in the Senior Year (Two \$2000 scholarships)</u></b></p> <ol style="list-style-type: none"> <li>1. California resident.</li> <li>2. Demonstrated financial need.</li> <li>3. Entering at least the second year of an accredited Coordinated Program (CP) or Didactic Program in Dietetics (DPD).</li> </ol>
<p><b><u>Dietetic Technician, Registered (One \$2000 scholarship)</u></b></p> <ol style="list-style-type: none"> <li>1. California resident.</li> <li>2. Demonstrated financial need.</li> <li>3. Entering at least the second year of an accredited Dietetic Technician, Registered program.</li> </ol>	<p><b><u>RD Seeking a Certification (One \$500 scholarship)</u></b></p> <ol style="list-style-type: none"> <li>1. California resident.</li> <li>2. Registered Dietitian (RD).</li> <li>3. Eligible to sit for the CDE exam, CNSC exam or an exam related to the Commission on Dietetic Registration’s Board Certification as a Specialist in Pediatric Nutrition, Renal Nutrition, Gerontological Nutrition, Oncology Nutrition or Sports Dietetics.</li> </ol>



**EDUCATION**

Colleges and Universities (List all attended and presently attending)

<b>Institution/Address</b>	<b>Degree</b>	<b>GPA*</b>	<b>Major</b>	<b>Date Completed Expected Completion</b>

**Overall GPA** \_\_\_\_\_

\*Note: GPA must be based on the 4.0 system or converted to the 4.0 system (i.e., A=4.0, B=3.0, C=2.0, D=1.0, F=0)

Faculty Signature (Verification of Student GPA) \_\_\_\_\_

Name

Title

**PROFESSIONAL EXPERIENCE (Relevant Employment History)**

<b>Job Title</b>	<b>Facility/Address</b>	<b>Date of Employment</b>	<b>Hours/Week</b>

**PROFESSIONAL AND VOLUNTEER ACTIVITIES**

<b>Organization</b>	<b>Offices/Honors</b>	<b>Major Accomplishments</b>

**EXTRACURRICULAR ACTIVITIES/HOBBIES**

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**PROFESSIONAL AND HONORARY MEMBERSHIPS**

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**PUBLICATIONS AND PROFESSIONAL PRESENTATIONS**

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**FINANCIAL INFORMATION**

All expenses are to be stated on an annual basis. Please give estimates for "Next Year" (June 2017-May 2018), which is the year of the scholarship.

<b>INCOME</b>	<b>LAST YEAR</b>	<b>NEXT YEAR</b>
Salary	\$ _____	\$ _____
Parental Support	\$ _____	\$ _____
Spousal Support	\$ _____	\$ _____
Grants/Scholarships	\$ _____	\$ _____
Loans	\$ _____	\$ _____
Stipend	\$ _____	\$ _____
Savings	\$ _____	\$ _____
Others ( specify)	\$ _____	\$ _____
<b>Total</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>EXPENSES</b>	<b>LAST YEAR</b>	<b>NEXT YEAR</b>
Housing	\$ _____	\$ _____
Meals	\$ _____	\$ _____
Transportation	\$ _____	\$ _____
Uniforms/Clothing	\$ _____	\$ _____
Tuition/Books	\$ _____	\$ _____
Insurance	\$ _____	\$ _____
Child Care	\$ _____	\$ _____
Others (specify)	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
<b>Total</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Deficit for the Year</b>	<b>\$ _____</b>	<b>\$ _____</b>

Have you applied for other scholarships and loans? If yes, which ones?

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**TO THE APPLICANT: PLEASE COMPLETE THE FOLLOWING:**

NAME \_\_\_\_\_ DATE OF GRADUATION \_\_\_\_\_  
 (last, first, middle or maiden)

**The applicant should sign and date one of the following statements:**

- 1) I wish to have access to this Recommendation Form and Recommendation Letter and I understand that under the Family Education Rights to Privacy Act of 1974, 20 U.S.C.A. Par. 1323 g (a) (1) and P.L. 397 of 1978, I have the right to read this Recommendation Form and Recommendation Letter.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

- 2) I wish this Recommendation Form and Recommendation Letter to be confidential and I hereby waive any and all access rights granted me by the above laws to this Recommendation Form and Recommendation Letter.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

In submitting this application for review, I agree:

- \* That the information contained in it is true, to the best of my knowledge.
- \* If I am granted an award, barring any unforeseen circumstances, I will continue my plans for study as indicated in the application.
- \* I have attached ONE (1) **pdf file** in the following order:

- \_\_\_\_\_ Application Form
- \_\_\_\_\_ Letter of Application and Resume
- \_\_\_\_\_ Financial Statement (if applicable)
- \_\_\_\_\_ For Registered Dietitians, two completed Recommendation Forms accompanied with two Letters of Recommendation. Include recommendations from a faculty member, Registered Dietitian and/or employer. Didactic Program in Dietetics (DPD), Dietetic Technician, Registered (DTR) program and Coordinated Program (CP) applicants should include an additional Letter of Recommendation from their Program Director.
- \_\_\_\_\_ Official Transcripts from pertinent colleges or universities attended.
- \_\_\_\_\_ Proof of admission to graduate school (only for Back to School for Master's Degree scholarship applicants).

\_\_\_\_\_  
 Applicant's Signature

All applications must be received, via email as ONE (1) **pdf** file, no later than **May 1, 2017**.

**Please email applications to:** [scholarships@dietitian.org](mailto:scholarships@dietitian.org)

**If you have questions:** **Contact Pat Smith in the CAND Central Office**  
[patsmith@dietitian.org](mailto:patsmith@dietitian.org) or 310.822.0177

## RECOMMENDATION FORM

*Forward this page to those who will provide you with a recommendation.*

**NOTE:**

- Include recommendations from a faculty member, Registered Dietitian and/or employer (if not employed, submit an additional Recommendation Form and Letter of Recommendation from either of the above).
- DTR, DPD, and CP applicants should include an additional reference from their Program Director.

Applicants Name: \_\_\_\_\_

Recommendation made by: \_\_\_\_\_

Please rate the applicant on the qualities you feel you can judge on the grid below.

O – Outstanding; MS - More than Satisfactory; SAT – Satisfactory; NI - Needs Improvement, U – Unsatisfactory

	O	MS	SAT	NI	U	Unable to Evaluate
<b>Application of Knowledge</b>						
Nutrition Content	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical Nutrition Therapy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foodservice Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Analytical Skills/Problem Solving</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Conceptual Skills</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Communication Skills</b>						
Oral	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Interpersonal Skills</b>						
Peers/Co-Workers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teachers/Supervisors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Leadership Potential</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Initiative/Motivation</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Punctuality</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Adaptability</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Reaction to Stress</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Perseverance</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Creativity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Organizational Skills</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Works Independently</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Responsibility/Maturity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Overall Potential as a Dietitian</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Prepared by the Academy of Nutrition and Dietetics for optional use by Dietetic Education Programs)